

# THE CHAPEL CROSS HOUSES COMMUNITY FACILITY

## Hire Agreement for Private Functions

In agreement of the hire fee of :	
The Management Committee agree to permit the Hirer:	
To use the premises for the purpose of:	
For the period of:	
From:	
To:	
Kitchen Required:	Yes / No
Occasional Licence applied for	No / Yes
From:	
To:	
All subject to our terms and conditions and the election of Stewards to fulfil our Statutory obligations and Licence Agreement	
<b>The Chapel:</b>	
Authorised Representative:	<b>Mrs Tracy Weaver</b>
Address:	<b>7, Lower Cross, Cross Houses, Shrewsbury SY5 6JU</b>
Telephone number:	<b>07855 344 102</b>
<b>Hirer:</b>	
Name:	
Address:	
Telephone Number:	
E-mail Address:	
Organisation/Representative:	
Hire Fee:	
Deposit:	
I have read and understood the Terms and Conditions of Hire and agree to abide by them.	
Signed	
Print Name	
Organisation	
Date	

Please retain the terms and conditions and return this signed page to the representative named above along with 2 cheques (payable to The Chapel Community Centre), one for the deposit and one for the hire fee. The deposit cheque will be returned within 14 days if the terms and conditions have been satisfied.

*It is recommended that you do not use Smoke Machines in The Chapel as they can set off the fire alarm. A call out charge of £50.00 will be payable if the fire alarm is activated due to misuse of the facility.*