

**MINUTES OF THE ANNUAL MEETING OF BERRINGTON PARISH COUNCIL HELD  
AT THE CHAPEL COMMUNITY CENTRE  
ON WEDNESDAY 15<sup>TH</sup> JUNE 2011**

**Present :**

Ms Claire Wild (CW)	Chairman
Mr Huw Roberts (HR)	Vice Chairman
Mr Andrew Powis (AP)	
Mrs Liz Rowlands (LR)	
Mr Richard Ward (RW)	
Mrs Sue Mason (SM)	
Mr Kim Hackett (KH)	Parish Clerk

<b>Police Representatives:</b>	None
<b>Community Regeneration Officer:</b>	None
<b>Members of the public</b>	One

**The Parish Council Meeting started at 7.45pm with HR taking the chair**

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Mr William Jones, Mr Jerry Greene, Mr Richard Purslow, Rachel Johnson and Ray Foster and police team. Apologies were accepted for the reasons given.

**2. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC**

There were none

**3. DECLARATIONS OF INTEREST ON AGENDA ITEMS**

There were none

**4. ACCEPTANCE OF MINUTES OF THE MEETING HELD ON 18<sup>th</sup> MAY 2011**

The minutes for the meeting held on 18th May 2011 were detailed. They were approved and signed by HR.

**5. CORRESPONDENCE AND MATTERS FOR THE COUNCIL:-**

Consultation event to discuss future development in the parish

CW explained that Dave Wallace, Team Leader Planning Policy at SC attended a public consultation event at the Chapel Community Centre and explained proposed changes to the planning process and the community and parish councils input into that process. CW explained that some of the residents who attended the meeting were concerned about housing association development. Following the meeting it was agreed that Berrington Parish Council should be "countryside" in planning terms and this should be confirmed in writing to SC

**Action:** Clerk to write to Dave Wallace to confirm decision to be "Countryside"

## a) Review of Parish Council Website

Councillors discussed whether the PC need to maintain a website, VP editor stressed the importance of the website and the clerk confirmed the current costs

of maintaining the website. It was agreed that the clerk should seek costs for maintaining the website and report back to councillors.

**Action:** Clerk to confirm costs of maintaining website.

b) Letters from Persimmon dated 24<sup>th</sup> and 25<sup>th</sup> May 2011 Re Cross Houses Site CW explained the exchange of letters and amendments made. Persimmon had entered into a deed of covenant with the Secretary of State for Health with respect to the allotments and the chapel. If the PC is to exchange contracts for both the allotments and the chapel, we will need to sign an uplift clause in the deed of covenant, which has approximately 12 years left. It was agreed that the Parish Council should enter into the Deed of Covenant with the Secretary of State for Health.

c) ALC note from Kim Riley

Councillors were made aware

d) Public Service Efficiency News

Councillors were made aware

e) Dis Extra 758 deferred from May 2011 meeting, Dis Extra 759 and 760

Councillors were made aware

f) Lower Severn Corridor Flood Forum Presentation and Notes from meeting

Councillors were made aware

**Action:** Andrew Powis to review.

g) Mins from Highways Agency and SC Liaison Group

Councillors were made aware

h) National Grid Mid Wales

Councillors were made aware

i) Notes from SC Planning Enforcement

Councillors were made aware

j) NSPCC Conference

Councillors were made aware

k) CLG Neighbourhood Planning Front Runners

Councillors were made aware, CW explained that PC would need an independent person to look at what people want and asked if anyone would like to come forward.

l) Review of Financial Regulations

Documentation was reviewed and signed by CW and HW

m) Review of Risk Assessment Strategy

Documentation was reviewed and signed by CW and HW

n) Review of Complaints Procedure

Documentation was reviewed and signed by CW and HW

o) Review of Equal Opportunities

Documentation was reviewed and signed by CW and HW

p) SIP (issue 13)

q) Journal of Local Planning - Neighbourhood Planning

Councillors were made aware

r) Understanding Localism - Conference

Councillors were made aware

## 6. FINANCIAL MATTERS:-

### i) Bank Reconciliation for Month End

The Parish Clerk presented the bank reconciliation for the month of May to the council. CW checked the bank statements, signed the bank reconciliation forms, and the Council accepted them unanimously.

### ii) Accounts for payment:-

- a) Trevor Mytton VP93 - £ 37.80
- b) Clerks expenses - deferred to next month
- c) Austin J Smith and Son - Staging for Chapel Community Centre £ 668.40

All cheques signed and referenced to invoices

## 7. PLANNING MATTERS:-

**Proposal:** Erection of a two storey side extension and detached single garage

**Location:** 53 Lower Cross Cross Houses Shrewsbury Shropshire SY5 6JU

**Decision:** Grant Permission

This was noted by Councillors

## 8. POLICE REPORT

Clerk reported that Ray Foster had contracted him re: vandalism to heads in containers at bus stop/seating area in Cross Houses. The incident was reported on the evening of 6/6/2011, police attended and as they arrived the youths ran away.

## 9. COMMUNITY

None

## SUPPLEMENTARY AGENDA

1. Planning Application 11/02331/FUL Cantlop Cottage Pitchford Road Shrewsbury Shropshire SY5 7DG Erection of a single storey extension to side elevation

This was discussed by Councillors

**Action:** None

2. SC Highways Briefing 6<sup>th</sup> June 2011 - 30 Slide Presentation/14Mb

This was discussed by Councillors

3. Proposal to help Parish and Town Councils

This was discussed by Councillors

4. NALC's Communities in Action Conference

This was discussed by Councillors

## ANY OTHER BUSINESS

SM reported that the pavement outside 40 Lower Cross, Cross Houses, had disintegrated.

**Action:** Clerk to report to SC

**DATE OF NEXT PARISH COUNCIL MEETING 20<sup>th</sup> July at Berrington Village Hall at 7.45pm**

**There being no further business the meeting closed at 8.50pm.**

**I confirm that these are a correct record of the meeting.**

<b>Signature</b>	
<b>Print Name</b>	
<b>Position</b>	
<b>Date</b>	