

**MINUTES OF THE MEETING OF BERRINGTON PARISH COUNCIL HELD AT
BERRINGTON VILLAGE HALL
ON WEDNESDAY 16TH NOVEMBER 2011**

Present :

Ms Claire Wild (CW)	Chairman
Mr Richard Ward (RW)	
Mrs Sue Mason (SM)	
Mr Kim Hackett (KH)	Parish Clerk

Police Representatives: None
Community Regeneration Officer: None
Members of the public None

The Parish Council Meeting started at 7.45pm with CW taking the chair

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr Andrew Powis, Mr Richard Purslow, Mr Huw Roberts, Mr William Jones, Mrs Liz Rowlands, Mr Jerry Greene, Rachel Johnson and Ray Foster and police team. Apologies were accepted for the reasons given.

2. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

None

3. DECLARATIONS OF INTEREST ON AGENDA ITEMS

None

4. ACCEPTANCE OF MINUTES OF THE MEETING HELD ON 19TH OCTOBER 2011

The minutes for the meeting held on 19th October 2011 were detailed. They were approved and signed by CW.

5. CORRESPONDENCE AND MATTERS FOR THE COUNCIL:-

a) Council to consider appointment of Internal Auditor

Councillors agreed to appoint Mrs Jill Nicholls as auditor for the current year.

Action: Clerk to confirm in writing the appointment of Jill Nicholls

b) Council to confirm retrospective decision to include Cross Houses Community Centre insurance on Parish Council Insurance at informal emergency meeting and approve cheque number 00797 £1244.60. At an informal meeting on 28th October 2011 attended by Claire Wild Huw Roberts Liz Rowlands Richard Purslow Gerry Greene for part of the meeting, Claire explained the need for insurance cover for the Community Centre at Cross Houses and the previous communication between Persimmon Plc and Berrington Parish Council. Claire explained that the PC should insure the building even though we do not own it as the transfer to BPC was imminent with only one more signature required before exchange of contracts and completion.

The clerk explained that exchange of contract could be longer than anticipated and this would lead to the PC paying for insurance cover that was superfluous.

A vote was taken by those present and it was agreed that cover should be arranged immediately. The clerk explained that decisions made by the PC cannot be revoked within a six month period unless there was a material difference in circumstances. It was agreed that there was a material difference as legal advice had been sought from James Felton, Solicitor at Shropshire Council.

Action: Clerk to arrange insurance cover for Cross Houses Community Centre.

c) Launch of 101 Police Non Emergency Number

Councillors were made aware

d) Delivering Local Priorities CIL Your Input into Place Plans

Clerk explained the importance of Place Plans and updating the current Place Plan to include any new requirements for the Parish.

e) Delivering Local Priorities Workshop 29th November

Councillors were made aware.

Action: Clerk to contact Liz Rowlands to ask if she will attend the proposed workshop.

f) Get Involved – Olympic Torch Relay

CW explained that the torch would be carried through the parish in a van and there would not be an opportunity to organise an event around this activity.

g) Sustain and Survive New Approaches to Funding

Councillors were made aware

h) Shropshire Infrastructure Partnership Newsletter

Councillors were made aware

i) Berrington PC Meeting Dates for 2012 January to June 2012

Councillors were made aware

6. FINANCIAL MATTERS:-

i) Bank Reconciliation for Month End

The Parish Clerk presented the bank reconciliation for the month of October to the council. CW checked the bank statements, signed the bank reconciliation forms, and the Council accepted them unanimously.

ii) Accounts for payment:-

a) Clerks salary and expenses £636.83 cheque no 00798

b) Berrington VH Invoice, PC meetings 2011/12 £300 cheque no 00799

Cheque a) signed and referenced to invoice

Cheque b) not signed, clerk to confirm cost of hire and present to PC at January meeting

7. PLANNING MATTERS:-

11/04779/LBC LOWER HOUSE FARM , Berrington, Shrewsbury, SY5 6HB

Proposal: Installation of conservation roof lights, installation of boiler and flue, repositioning of WC and shower room, installation of double opening doors to kitchen and bricking up of existing opening affecting a Grade II Listed Building

Applicant: Mr P Hibberd Lower House Farm, Berrington, Shrewsbury SY5 6HB

CW explained that the current application is an amendment to the original application affecting the position of a roof light. Councillors agreed that this was a minor change and that the PC should support this application.

Action: Clerk to confirm to SC Planning that the PC support this minor change

11/04678/LBC Hawthorn Hill Barn, Cantlop, Shrewsbury, Shropshire, SY5 6HH

Proposal: Internal and external alterations in association with conversion of agricultural building to a dwelling (amendment to planning permission ref 10/00519/LBC) affecting a Grade II Listed Building

Applicant: Mr Stuart Smallwood C/o Meadow Bank Farm, Conover Road, Cantlop

Councillors were made aware

8. POLICE REPORT

None

9. COMMUNITY

None

10. COMMUNICATION RECIEVED

The following documentation was made available at the meeting
Shropshire Housing Annual Report

The above documentation was made available at the meeting.

**DATE OF NEXT PARISH COUNCIL MEETING 18th January at Berrington Village
Hall at 7.45pm**

There being no further business the meeting closed at 8.40pm.

I confirm that these are a correct record of the meeting.

Signature	
Print Name	
Position	
Date	