

**DRAFT MINUTES OF THE MEETING OF BERRINGTON PARISH COUNCIL HELD AT
BERRINGTON VILLAGE HALL
ON WEDNESDAY 20TH APRIL 2011**

Present :	Ms Claire Wild (CW)	Chairperson
	Mr Huw Roberts (HR)	Vice Chairman
	Mr Richard Ward (RW)	
	Mr Richard Purslow (RP)	
	Mr William Jones (WJ)	
	Mrs Sue Mason (SM)	
	Mrs Liz Rowlands (LR)	
	Mr Kim Hackett (KH)	Parish Clerk

Police Representatives: Ray Foster / Mark Barnes
Community Regeneration Officer: Rachel Johnson

The Parish Council Meeting started at 7.30pm with CW taking the chair

1. APOLOGIES:

Apologies were received from Andrew Powis and Jerry Greene. Apologies were accepted for the reasons given.

2. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC:

None

3. DECLARATIONS OF INTEREST:

LR declared a personal interest in planning application 11/00985/FUL

4. **MINUTES:** The minutes for the meeting held on 16th March 2011 were read. They were approved and signed by CW.

5. CLERK'S REPORT:

None

6. CORRESPONDENCE & MATTERS BROUGHT TO THE ATTENTION OF THE COUNCIL:

a) Developer Contributions and Community Infrastructure Levy email
Councillors were made aware of the Developer Contributions email

Action: None

b) Parking on Village Green, Berrington
Councillors discussed this issue

Action: None

c) Concept Local Plan Letter (Brochure)
Councillors were made aware of this brochure

Action: None

d) Littlethorpe Bus Shelter (Brochure)
Councillors were made aware of this brochure

Action: None

e) Supplementary Planning Document (SPD) on the type and affordability of housing
Councillors discussed this issue

Action: None

f) Review of Standing Orders
CW and HR reviewed the council's Standing Orders and signed the Review Schedule

g) Review of Code of Conduct

CW and HR reviewed the council's Code of Conduct and signed the Review Schedule

h) Town and Parish Councils to take over running of public toilets
Councillors were made aware

Action: None

i) Parish Council Meeting dates for the remainder of 2011
Councillors were made aware

j) Cross Houses Former Hospital Site – Persimmon Response

CW explained that the letter received from Persimmon with accompanying site plan is inaccurate. The site plan shows the underground gas tanks and the play area in the ownership of the parish council. [It was agreed that the plan from Persimmon would be copied and sent to CW and HR.]

Action: Clerk to write to Persimmon with updated site plan and explaining that the parish council are waiting to receive transfer documents for the Cross Houses Former Hospital Site. It was agreed that the clerks's letter to Persimmon would be agreed by CW before being sent.]

k) Shropshire Site Allocations and Management of Development Plan (SAMDev)

CW explained the three options open to the parish council in discussion with the community.

1. To be open countryside.
2. To be a cluster.
3. To be a hub

CW suggested that the PC should invite Dave Wallace (SC) to a meeting at Cross Houses Community Centre with councillors and the community.

Action: Clerk to invite Dave Wallace to meeting on 15th June at 5.30pm at Cross Houses Community Centre

l) Shropshire Playing Fields Association on places young people play.

Councillors were made aware

Action: None

m) New Supplementary Planning Document and List of Active Local Plan policies

Councillors were made aware

Action: None

n) ALC Subscription not to be renewed

Action: None

o) Komplan Launch new Playground Funding Support Service (Brochure)

Councillors were made aware of this brochure

Action: None

p) Confirmation of 2011/12 Shropshire Council Precept Payment (Due 20th April)

Councillors were made aware

Action: None

q) Invitation from Shrewsbury Town Council – Mayor Sunday 22nd May 2011

Councillors were made aware, Jerry Greene attended on behalf of the PC last year.

Action: Clerk to ask JG if he will represent PC this year and confirm attendance with Shrewsbury Town Council

7. FINANCIAL MATTERS

i) Bank reconciliation for month end and year end.

The Parish Clerk presented the bank reconciliation for the month end and the year end to the council. CW checked the bank statements, signed the bank reconciliation forms, and the Council accepted them unanimously.

ii) Approve draft year end accounts.

The Parish Clerk presented the draft year end accounts to the council. CW checked this, and the Council accepted them unanimously.

iii) Revised Assets Insurance Quotation and Asset Value needed for Annual Return

The clerk presented a revised insurance quotation from Aon with additional PC assets. This was discussed by the councillors and it was agreed that a revised quotation should be requested from Aon with the youth shelter excluded. The asset value for the Annual Return was agreed at £55K

Action: Clerk to request a revised insurance quotation.

iv) The Parish Clerk presented the draft Annual Return to the council. CW checked this, and the Council accepted this unanimously.

v) Clerks salary to be paid quarterly

vi) Clerk's contract

This was discussed by the council and signed by CW and KH

vii) Accounts for payment:-

- a) Eon Repair to light o/s 19 Lower Cross St Cross Houses - £ 62.68
- b) Trevor Mytton VP92 - £ 37.80
- c) Clerks expenses – March and April 2011 £43.55

All cheques signed and referenced to invoices by CW and RW

8. PLANNING MATTERS

Proposal: 11/04993/FUL -Erection of domestic storage shed, walls, fencing and gates and installation of an oil storage tank and hard surfacing – Granted permission

Location: Cantlop Farm Barn Unit 3 Cantlop

Noted by the council

Proposal: 11/00463/FUL – Conversion of disused garage to office accommodation and conversion of boiler room to part time retail shop - Granted permission

Location: Upper Brompton Farm Brompton

Noted by the council

Proposal: 11/00862/ADV - Erect and Display 3 No Illuminated Fascia signs

Location: Cantlop Garage

Details were shown to the council and there were no objections

Action: None

Proposal: 11/00861/COU - Part Change of Use of Garage to include B2 and B8

Location: Cantlop Garage

Details were shown to the council and there were no objections

Action: None

Proposal: 11/00985/FUL -Temporary Sitting of Mobile Home

Location: Cantlop House Barns –

Details were shown to the council and this application was discussed in detail. A mobile home has been on site for almost one year with the applicant planning to renovate the barns. It was agreed that a limit of 12 months be applied to permission.

Action: Clerk to add comments to SC Planning Application

9. POLICE REPORT - Ray Foster / Mark Barnes

RF explained that they were aware of a number of scrap dealers travelling from the West Midlands and they had committed a number of crimes. RF explained that there was more rural crime at this time of year, although not in Berrington parish and that they were aware of two garden sheds being broken into in Noel Road, Cross Houses.

ACTION: None

10. COMMUNITY – Rachel Johnson

Rachel explained that the Cross Houses Youth Club will continue despite recent Shropshire Council cuts. On 28th July from 1 – 4pm Community Games will be held at the Brompton Playing Fields. The Awards for All bid is still ongoing

11. ANY OTHER BUSINESS

Cross Houses Allotments – Cameron Moffett detailed her concerns with a water meter that had been installed at the allotment site as the allotments had not paid for water previously. Their new Vice Chair had taken responsibility for investigating this issue and having spoken to Severn Trent Water, found that Persimmon had paid this bill previously (at a cost of £321 p.a. for the community centre and allotments) They were not currently paying for sewage. CW explained that Persimmon are in the process of transferring land to the PC. Cameron thanked the PC for their support and the final garden work carried out by Gary Pearce. Cameron explained that they need a composting toilet on site and have applied to the Big Lottery Fund and that they have a number of allotment plots available that are currently being advertised.

12. SUPPLEMENTARY AGENDA

1. Planning Application Meadow Bank Farm Cantlop 11/00430

Details were shown to council and discussed in detail. It is proposed that a mobile home is sited close to the road and a crossroads in a prominent position. It was agreed that the position of the mobile home should be further back from the road, if this was not possible, screening should be put up or the hedge allowed to grow higher.

Action: Clerk to add comments to SC Planning Application

2. Planning Application Land adj. To 1 & 2 Cantlop Grove Cottages 11/00584

Details were shown to the council and there were no objections

Action: None

3. Much Wenlock Forrester Charitable Trust Press Release

Councillors were made aware

Action: None

4. nPower Bill £174.94

A cheque was signed and referenced to invoices by CW and RW

5. Lower Severn Flood Plain Forum

Councillors were made aware

Action: None

6. eLearning New Tool

Councillors were made aware

Action: None

7. GLG Neighbourhood Planning Programme

Councillors were made aware

Action: None

8. Internal Audit and Formal Response to Internal Auditor

The clerk read out a letter that he was planning to send to the internal auditor in response to his audit report. This was agreed by councillors and a cheque signed and referenced to invoice by CW and RW

DATE OF NEXT MEETING

The next meeting will be on **Wednesday 18th May 2011 in Berrington Village Hall at 7.30pm**

There being no further business the meeting closed at 9.00pm.

I confirm that these are a correct record of the meeting.

Signature	
Print Name	
Position	
Date	