

**MINUTES OF THE MEETING OF BERRINGTON PARISH COUNCIL HELD AT
BERRINGTON VILLAGE HALL, BERRINGTON
ON THURSDAY 20TH NOVEMBER 2008**

Present	Ms Claire Wild	Chairperson
	Mr Huw Roberts (HR)	Vice Chair
	Mr John Peters (JP)	
	Mrs Sue Mason (SM)	
	Mr Richard Purslow (RP)	
	Mr Richard Ward (RW)	
	Mrs Fiona Hibberd (FH)	Parish Clerk
Police Representatives:	PC Ram Aston	
	CSO Amy Clerk	
Members of the Public:	Cameron Moffett	
	Chrissie Symmons (Shrewsbury Chronicle)	

The Parish Council Meeting started at 7.40pm with CW taking the chair.

POLICE REPORT

PC Aston introduced CSO Amy Clerk to the meeting. CSO Clerk said that she supported the existing team of officers, getting involved in youth projects and giving talks at schools to divert youths away from crime. PC Aston said that complaints had stopped and that the young people he is working with had respect for the team and would like to have the Youth Club more frequently. He thanked everyone for their support in working together to reduce anti-social behaviour. He also said that members of the community wanted to support him in monitoring speed.

1. APOLOGIES:

Apologies were received from Mr Andrew Powis, Mr Ted Jones and Mr Graham Carless.

2. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC:

3. DECLARATIONS OF INTEREST:

Sue Mason declared a personal and prejudicial interest in item 6 f) as a quote received for the installation of the fence was from her neighbour, Mr. Smith. She left the room. Sue Mason also had a personal and prejudicial interest in 7 c) as Ray Mason is her husband. She left the room.

4. MINUTES:

The minutes for the meeting held on Wednesday 15th October 2008 were read. They were approved and signed by CW.

5. MATTERS ARISING FROM THE PREVIOUS MINUTES:

There were no matters.

6. CORRESPONDENCE & MATTERS BROUGHT TO THE ATTENTION OF THE COUNCIL:

a) The Parish Clerk brought a catalogue of Dog Waste Bins from Broxap to show the meeting. It was agreed to purchase a dual litter/dog waste bin for the playing fields at Cross Houses. The colour should be green as it is on National Trust ground. Clarification is needed as to who empties the current litter bin and who will empty a dual bin.

ACTION: Parish Clerk to purchase dual bin and contact Mark Howorth regarding emptying of bins at the playing fields.

b) The Parish Clerk informed the meeting of an invitation to an Emergency Planning Briefing Meeting by Shropshire County Council on 14/01/09.

ACTION: None of the councillors are able to attend.

c) The Parish Clerk informed the meeting that she had received a letter from Mr S Harris requesting consent for a gateway at 103 Noel Hill Road. The Parish Council stated that the 106 Agreement had not been discharged and that if the Council were to grant permission then the gateway would have to be in a position where everyone on Noel Hill Road could access it.

ACTION: Parish Clerk to write to Mr Harris

d) The Parish Clerk informed the meeting that there had been an ongoing problem regarding the repair of streetlights by Nos 27/28 and 18/19 at Lower Cross Road. Severnside had repaired the lights but were asking the Parish Council to pay the costs. It was deemed that Severnside were at fault as it was reported that the lights had ceased to work due to their maintenance work at the area. RP informed the meeting of a faulty streetlight at 1, Highcross Avenue, Cross Houses.

ACTION: The Parish Clerk to write to Severnside. The Parish Clerk to report the faulty streetlight.

e) HR informed the meeting that Shropshire Homes wanted to sell the piece of land by the entrance of The Chestnuts. The Parish Council were concerned about possible legal costs and maintenance issues and felt a licence might be the best option.

ACTION: CW to contact Howard Thorne of Shropshire Homes to discuss the issue

f) The Parish Clerk informed the meeting that two quotes had been received for erecting a fence around the oil tank at the Chapel Centre and the Chapel Centre Management Committee had instructed A. F. Smith to carry out the work. It was agreed that the Parish Council will pay for the work on receipt of the invoice and that the Management Committee will then send a cheque for half the value of this invoice.

ACTION: No further action.

g) The Parish Clerk informed the council that a notice board had been requested at the garage at Cross Houses. CW said that the owners of the garage had agreed to a notice board being placed on the wall outside the shop. Cameron Moffett and RW said they would forward details of boards to the Parish Clerk.

ACTION: Parish Clerk to bring details to next meeting.

h) There was concern about speed limits at Cross Houses as the council were not prepared to change the 40 sign and a minimum legal distance needs to be maintained between speed sign changes. Jason Hughes, Principal Traffic Engineer, had been forwarded an email about speed signs by Phil Edwards of Central Highways on 22nd September 2008. However, the Parish Clerk had received no response to date. It was decided that Jason Hughes should be contacted and invited to talk to the next parish meeting.

ACTION: The Parish Clerk to write to Jason Hughes.

i) The Parish Clerk informed the meeting that Shropshire County Council (SCC) had requested views on the Shropshire Local Transport Plan by 12th December 2008. JP agreed to respond.

ACTION: Parish Clerk to forward the email from SCC.

7. FINANCIAL MATTERS

i) The Parish Clerk presented the Bank reconciliation to date to the council. CW signed the Bank reconciliation form and the Council accepted it unanimously.

ACTION: No further action required.

ii) Accounts for payment:

a) Mrs F. Hibberd – Clerk's Salary & Expenses for November 2008. The Parish Clerk advised that she had received an invoice for the above totalling £226.02

ACTION: To issue a cheque no. 000649 for £226.02 signed by RW & HR

b) Trevor Mytton – Village Pump 78 Production Costs

The Parish Clerk advised that she had received an invoice for the above totalling £35.94

ACTION: To issue a cheque no. 000656

c) R. Mason – Grass cutting at playing fields – Cross Houses

The Parish clerk advised that she had received an invoice for the above totalling £250.00.

ACTION: To issue a cheque no. 000657 for £250.00 signed by RW & HR

d) Loan for Allotments – Cross Houses Allotment Holders Group

The Parish clerk advised that she had received an invoice for the above totalling £1,000.00

ACTION: To issue a cheque no. 000653 for £1,000.00 signed by RW & HR

e) Berrington Room Management Committee

The Parish Clerk advised that she had received an invoice for the above totalling £90.00

ACTION: To issue a cheque no. 000650 for £90.00 signed by RW & HR

f) Mazars – External Audit Fee

The Parish Clerk advised that she had received an invoice for the above totalling £158.62

ACTION: To issue a cheque no. 000651 for £158.62 signed by RW & HR

g) E-ON Maintenance Contract – 1/10/08 – 21/12/08

The Parish clerk advised that she had received an invoice for the above totalling £132.62

ACTION: To issue a cheque no. 000652 for £132.62 signed by RW & HR

h) Shrewsbury & Atcham Borough Council – Daffodil bulbs

The Parish Clerk advised that she had received an invoice for the above totalling £49.35

ACTION: To issue a cheque no. 000654 for £49.35 signed by RW & HR

i) The Chapel Community Centre – Youth Club meetings

The Parish Clerk advised that she had received an invoice for the above totalling £60.00.

ACTION: To issue a cheque no. 000655 for £60.00 signed by RW & HR

j) E-ON – Lower Cross Streetlight repairs

The Parish Clerk advised that she had received an invoice for the above totalling £44.79.

ACTION: To issue cheque no. 000658 for £44.79 signed by RW & HR

8. PLANNING MATTERS:

i) A planning proposal had been received for conversion of buildings into mixed residential and commercial use adjacent to Nos. 1 & 2 Cantlop Grove. The Council were shown the plans. SM has the plans.

ACTION: No further action required

9. ANY OTHER BUSINESS

i) There was concern about the bright lights on the petrol sign at the garage in Cross Houses. CW informed the meeting that the owners had been informed but suggested an email should be sent to PC Aston about the matter.

ACTION: Parish Clerk to email PC Aston.

10. DATE OF NEXT MEETING

The next meeting would be held on Wednesday 17th December 2008 at **The Community Centre, Cross Houses at 7.30pm**

There being no further business the meeting closed at 9.00pm.

I confirm that these are a correct record of the meeting.

Signature	
Print Name	
Position	
Date	