

**MINUTES OF THE MEETING OF BERRINGTON PARISH COUNCIL HELD AT  
THE CHAPEL COMMUNITY CENTRE, CROSS HOUSES  
ON WEDNESDAY 22ND APRIL 2009**

|                |                         |              |
|----------------|-------------------------|--------------|
| <b>Present</b> | Ms Claire Wild (CW)     | Chairperson  |
|                | Mr Huw Roberts (HR)     | Vice Chair   |
|                | Mrs Sue Mason (SM)      |              |
|                | Mr Richard Ward (RW)    |              |
|                | Mr Andrew Powis (AP)    |              |
|                | Mr Richard Purslow (RP) |              |
|                | Mrs Fiona Hibberd (FH)  | Parish Clerk |

**Members of the Public: Nicola Fisher**

**Police Representatives: None**

**The Parish Council Meeting started at 7.50pm with CW taking the chair.**

**1. APOLOGIES:**

Apologies were received from PC David Harte, John Peters and Ted Jones

**2. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC:**

None.

**3. DECLARATIONS OF INTEREST:**

There were no declarations of interest.

**4. MINUTES:**

The minutes for the meeting held on Thursday 19th March 2009 were read. They were approved and signed by CW.

**5. MATTERS ARISING FROM THE PREVIOUS MINUTES:**

There were no matters arising.

**6. CORRESPONDENCE & MATTERS BROUGHT TO THE ATTENTION OF THE COUNCIL:**

a) There was discussion about the antisocial behaviour in Cross Houses and the need for action to combat this. It was agreed that the youth needed activities such as fishing and football. It was suggested that the council could apply to Awards for All for a grant. Nicola Fisher, from Community Regeneration, explained her role within the Local Joint Committee. The issue of speeding traffic was discussed following complaints from residents.

**ACTION:** Parish Clerk to apply to Awards for All.

b) The Parish Clerk informed the meeting that the Precept had been received.

**ACTION:** None

c) A letter had been received from the Red Cross asking for volunteer rural ambassadors. It was suggested that the poster should be placed on the parish notice board as none of the councillors were able to volunteer.

**ACTION:** The Parish Clerk to place the poster on the board.

d) The Parish Clerk asked the Council to approve the updated list of Assets for Berrington Parish Council. CW signed the list of assets.

**ACTION:** None

e) The Parish Clerk asked the council to agree attendance on the Councils as Employers course on 27th May 2009.

**ACTION:** Parish Clerk to register for the course.

f) The Parish Clerk informed the meeting that there will be a New Councillor Course on Thursday 23rd July at Shirehall. None of the councillors will attend.

**ACTION:** The Parish Clerk to email John Peters with the details

g) A letter had been received from Shropshire Council's Local Joint Committees, requesting the name of Berrington Parish Council's representative. It was agreed that the Clerk would give her contact details but members of the Council would attend the quarterly meetings on a rotation basis.

**ACTION:** The Parish Clerk to send contact details.

h) The Parish Clerk informed the meeting that she had received the necessary information with regard to the Annual Internal and External Audits. J Nicholls had confirmed the fee for the internal audit of £75 for the year ending 31st March 2009. The Parish Clerk had prepared the Annual Accounts.

**ACTION:** None.

## **7. FINANCIAL MATTERS**

i) The Parish Clerk asked the Council to receive, approve and sign the Annual Accounts 2008/09 and the Bank Reconciliation. CW and FH signed Section 1- Statement of Accounts and CW signed the Bank Reconciliation. The Council approved the Annual Accounts unanimously.

**ACTION:** No further action required.

ii) The Parish Clerk asked the Council to acknowledge Section 2 – Annual governance statement of the Annual Accounts 2008/09. CW and FH signed Section 2 on behalf of Berrington Parish Council.

**ACTION:** The Parish Clerk to send the Annual Return to the External Auditor.

iii) Accounts for payment:-

a) Clerk's salary and expenses March & April 2009

Cheque No. 000673 £514.48

b) Trevor Mytton – Production & Postage for Village Pump

Cheque No. 000674 £35.40

c) NPower – Charges 1/1/09 to 31/3/09 Cheque No. 000675 £174.94

d) The National Trust Playing Fields – 25 Mar 09 – 28 Sep 09 + Park Bench  
Licence 25 Mar 09 to 24 Mar 2010. Cheque No. 000676 £90.00

e) The National Trust Playing Fields – 29 Sep 07 to 24 Mar 08

Cheque No. 000677 £80.00

f) J. A. Nicholls – Internal Audit Cheque No. 000678 £75.00

The Parish Clerk advised that cheques had been issued for the above. CW and SM signed the cheques.

**ACTION:** The Parish Clerk to issue the payments

### **8. Planning Matters:-**

The Council were shown plans of the following proposals.

**Proposal:** Erection of a single storey side extension and detached single garage following demolition of existing extension and garage

Location: 49 Lower Cross, Cross Houses, Shrewsbury SY5 6JU

**Proposal:** Internal and external alterations to include replacement windows affecting a Grade II Listed Building

Location: Gardeners Cottage, Berrington, Shropshire SY5 6HA

**ACTION:** None

### **9. Any Other Business**

i) SM reported concern over cars parked on the main road.

**ACTION:** The Parish Clerk to email PC Harte

ii) RP reported the missing sign 'Cross Houses' which should be on entering the village from Cressage.

**ACTION:** The Parish Clerk to report to Chris Edwards of Shropshire Council

### **10. DATE OF NEXT MEETING**

The next meeting will be on **Wednesday 27th May 2009 in the Chapel Community Centre, Cross Houses at 8pm.**

**There being no further business the meeting closed at 9.05pm.**

**I confirm that these are a correct record of the meeting.**

|                   |  |
|-------------------|--|
| <b>Signature</b>  |  |
| <b>Print Name</b> |  |
| <b>Position</b>   |  |
| <b>Date</b>       |  |

